

**Cherry Willingham After School Club.  
Cherry Willingham Primary School, Lime Grove,  
Cherry Willingham, Lincoln, LN3 4BD  
OFSTED NUMBER 146205  
Mobile Number 07907429250  
TEXT MESSAGES ONLY PLEASE**

**2020-2021 ANNUAL REGISTRATION AND BOOKING FORM**

**CHILD'S FULL NAME**.....

**PARENT/CARER NAME**.....

**ADDRESS**.....

.....

.....**POSTCODE**.....

**Emergency Contact Number**

**Starting date**\_\_\_\_\_ **(REQUIRED)**

**AFTER SCHOOL CLUB OPENS AT 3:15PM AND CLOSSES AT 5:30PM**

**Circle the days your child will be attending (Required)**

**MONDAY**

**TUESDAY**

**WEDNESDAY**

**THURSDAY**

**FRIDAY**

**WHO WILL NORMALLY COLLECT YOUR CHILD AND WHAT IS THEIR RELATIONSHIP TO YOUR CHILD?**

.....

**IF YOU ARE UNABLE TO COLLECT YOUR CHILD FOR ANY UNFORSEEN REASON, WHO WILL COLLECT YOUR CHILD INSTEAD?**

**WHAT IS THEIR RELATIONSHIP TO YOUR CHILD?**

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The following Terms and Conditions apply to Cherry Willingham After School Club.

1. All booked days on this form will be charged for.
2. Daily cost is £7.00 per child. Siblings will be charged £3.50 per child.
3. Payment can be made by BACS transfer via the information below, or by Credit/Debit Card at the After School Club or the school office.

The details for online/mobile banking are:

Bank: Lloyds TSB

Address: 202 High Street, Lincoln. LN5 7AP

Name of Account: The Priory Federation of Academies General Account

Sort Code: 30-95-05

Account Number: 02113503

Reference Number: (example) L Fox ASC

If your fees are paid by someone else (Childcare voucher for example) please tell us who will pay and provide some evidence.

4. To cancel or reduce the days booked you must contact the school office by 2:00pm on the day. If you do not cancel a place, you will still be charged!
5. If your child is ill and you have paid, this payment will be carried forward to the next session your child attends.
6. NO FEES WILL BE CARRIED FORWARD FOR NON-ATTENDANCE IF YOU DO NOT NOTIFY US.
7. Payments should be made on a daily or weekly basis. If you do receive an invoice due to non-payment it MUST be paid by the date stated at the bottom of the invoice. Failure to do so will lead to an automatic exclusion from the club until payment has been received.
8. As we approach a half-term holiday you will need settle payment before the last day of term.
9. Parents/carers agree to collect their child/children by 5:30pm.
10. We will be charging a late fee of £5 per 15 minutes after 5:30pm if you are late collecting your child.
11. Parents/carers understand that if they are late collecting their child/children more than three times (except in exceptional circumstances) will be automatically excluded from the After School Club.

I agree to be bound by the terms and conditions of the After School Club

Signed.....Date.....